



MALAWI COMMUNICATIONS REGULATORY AUTHORITY
INVITATION FOR BIDS (IFB)

SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF
CONTENT STUDIOS FOR MALAWI UNIVERSITY OF BUSINESS AND
APPLIED SCIENCES(MUBAS)

PROCUREMENT REFERENCE NO: MACRA/IPDC/CS-MUBAS/2021/08

1. The **Malawi Communications Regulatory Authority (MACRA)** has set aside funds to be used for the Supply, Delivery, Installation and Commissioning of Content Studio equipment for Malawi University of Business and Applied Sciences in order to improve broadcasting content in Malawi.
2. **The Chairperson, Internal Procurement and Disposal Committee (IPDC)**, now invites sealed bids from eligible bidders for the **Supply, Delivery, Installation and Commissioning of Content Studio equipment for both Television and Radio Broadcasting Studios.**
3. Bidding shall be administered in accordance with the National Competitive Bidding (NCB) procedures as specified in the Public Procurement and Disposal of Public Assets Act, 2017 and its subsidiary legislation.
4. Interested eligible bidders may obtain further information and inspect bidding documents from MACRA's Procurement Department at the address given in paragraph 7(i) below from **08:00 – 12:00 hrs, 13:00 to 16:00** local time (Monday to Friday) except national public holidays.

5. A complete set of Bidding Documents in English language may be obtained by interested bidders at 7(ii) upon payment of a non-refundable fee of **MK10,000.00**. The method of payment shall be cash or Bank Deposit using the following bank details

Account Name: MACRA

Bank: National Bank

Account Number: 900494

Branch: Chichiri National Bank

Please bring the deposit slip as proof of payment.

The documents may be obtained in person by the prospective bidders.

6. Sealed bids must be submitted to the address at 7(iii) below at or before **15:00 hours** on **Thursday 30thSeptember, 2021**. Late bids shall be rejected and returned to the bidder unopened.
7. The address for inspection, purchase, submission and opening of bidding documents:

i) Inspection and Purchase of Bidding Documents

Malawi Communications Regulatory Authority (MACRA)

MACRA House

9 Salmin Amour Road

Ginnery Corner

P/Bag 261

Blantyre

Attention: Head of Procurement and Supply Chain

Tel: +265 1 810 497

Fax: +265 1 812 890

E-mail: procurement@macra.org.mw

ii) Submission of Tender Documents

THE CHAIRPERSON

Internal Procurement and Disposal Committee (IPDC)
Malawi Communications Regulatory Authority (MACRA)
MACRA House
9 Salmin Amour Road
Ginnery Corner
P/Bag 261

BLANTYRE

iii) Opening of Tender Documents

Malawi Communications Regulatory Authority (MACRA)
MACRA House
9 Salmin Amour Road
Boardroom
P/Bag 261

BLANTYRE

8. It is the responsibility of each bidder to ensure that the bids submitted are in accordance with the '**Instructions to Bidders**' contained in the tender documents, as non compliance to the instructions will lead to disqualification and rejection of the tender.
9. Bids shall be valid for a period of **120 days** after tender opening. This procurement subject is fully funded by **MACRA** and does not attract any payment or part thereof in any foreign currency.
- 10 Opening of Bids shall commence at **15:00 hours on Thursday, 30th September, 2021** in MACRA's corporate boardroom, where interested bidders, their representatives and the general public are welcome to attend.
- 11 **MACRA** is not in any way bound to accept the lowest or any bid but reserves the right to exercise choice of lowest evaluated, substantially responsive bid and where necessary can cancel the procurement proceedings at any stage.