



MALAWI COMMUNICATIONS REGULATORY AUTHORITY
INVITATION FOR BIDS (IFB)

SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING, OF TELEVISION
AND RADIO CONTENT PRODUCTION STUDIO EQUIPMENT AT THE UNIVERSITY
OF MALAWI (UNIMA) IN ZOMBA

ISSUE DATE: 22ND AUGUST 2022

PROCUREMENT REFERENCE NO: MACRA/IPDC/BROAD-CONT/2022/08/02

1. The **Malawi Communications Regulatory Authority (MACRA)** has set aside funds to be used for the Supply, Delivery, Installation and Commissioning, of Television and Radio Content Production Studio Equipment at the university of Malawi (UNIMA) in Zomba
2. **The Chairperson, Internal Procurement and Disposal Committee (IPDC)**, now invites sealed bids from eligible bidders for the Supply, Delivery, Installation and Commissioning, of Television and Radio Content Production Studio Equipment at the university of Malawi (UNIMA) in Zomba
3. Bidding shall be administered in accordance with the National Competitive Bidding (NCB) procedures as specified in the Public Procurement and Disposal of Public Assets Act, 2017 and its subsidiary legislation.
4. Interested eligible bidders may obtain further information and inspect bidding documents from MACRA's Procurement Department at the address given in paragraph 7(i) below from **08:00 – 12:00 hrs., 13:00 to 16:00** local time (Monday to Friday) except national public holidays.
5. A complete set of Bidding Documents in English language may be obtained by interested bidders at 7(ii) upon payment of a non-refundable fee of **MK10,000.00**.

The method of payment shall be cash or Bank Deposit using the following bank details

(MK Account)

Account Name: MACRA

Bank: National Bank

Account Number: 900494

Branch: Chichiri National Bank

Swift Code: NBMAMWMWXXX

Branch Code: 003

Interested and eligible bidders are advised to provide proof of payment to MACRA through email procurement@macra.mw or in person. The documents may be obtained in person or through email after proof of payment.

6. Sealed bids must be submitted to the address at 7(iii) below at or before **15:00 hours** on **Thursday 22nd September 2022**. Late bids shall be rejected and returned to the bidder unopened.
7. The address for inspection, purchase, submission and opening of bidding documents:

i) Inspection and Purchase of Bidding Documents

Malawi Communications Regulatory Authority (MACRA)

MACRA House

Ginnery Corner

Salmin Amour Road

P/Bag 261

Blantyre

Attention: Head of Procurement & Supply Chain

Tel: +265 1 810 497

Fax: +265 1 812 890

E-mail: procurement@macra.mw;

ii) Submission of Tender Documents

THE CHAIRPERSON

Internal Procurement and Disposal Committee (IPDC)

Malawi Communications Regulatory Authority (MACRA)

MACRA House
Ginnery Corner
Salmin Amour Road
P/Bag 261
BLANTYRE

iii) Opening of Tender Documents

Malawi Communications Regulatory Authority (MACRA)
MACRA House
Boardroom Hall
Salmin Amour Road
P/Bag 261
BLANTYRE

8. It is the responsibility of each bidder to ensure that the bids submitted are in accordance with the '**Instructions to Bidders**' contained in the tender documents, as noncompliance to the instructions will lead to disqualification and rejection of the tender.
9. Bids shall be valid for a period of **120 days** after tender opening. This procurement subject is fully funded by **MACRA** and does not attract any payment or part thereof in any foreign currency.
- 10 Opening of Bids shall commence at **15:00 hours on Thursday 22nd September 2022**. in MACRA's corporate boardroom, where interested bidders, their representatives and the public are welcome to attend.
- 11 **MACRA** is not in any way bound to accept the lowest or any bid but reserves the right to exercise choice of lowest evaluated, substantially responsive bid and where necessary can cancel the procurement proceedings at any stage.