



MALAWI COMMUNICATIONS REGULATORY AUTHORITY

INVITATION FOR BIDS (IFB)

DATE OF ISSUE: 14TH OCTOBER 2022

DISPOSAL OF USED MOTOR VEHICLES:

PROCUREMENT REFERENCE NO: MACRA/IPDC/MVM-DISPOSAL/2022/10/01

1. MACRA was established under section 4 of the Communications Act, Cap 68:01 of Laws of Malawi as an independent statutory regulatory body for the electronic communications, content broadcasting and postal services sectors in Malawi. The Authority is responsible for regulating and monitoring the provision of telecommunications, broadcasting and postal services, and management of spectrum.
2. **The Chairperson, Internal Procurement and Disposal Committee (IPDC)**, now invites sealed bids from eligible bidders for the disposal of used motor various as indicated below:

s/n	VEHICLE REG	VEHICLE TYPE	ENGINE SIZE	COLOUR	CAPICITY	YEAR OF MAKE
1	BU 3762	Toyota Hilux	2.5	White	5	2015
2	BS 8706	Kia Sportage	2	Silver	5	2014
3	BS 8980	Kia Sportage	2	Red	5	2014
4	BU 6817	Toyota Hilux	3	Grey	7	2012

3. Bidding shall be administered in accordance with the National Competitive Bidding (NCB) procedures as specified in the Malawi Public Procurement and Disposal of Public Assets Act, 2017 and its subsidiary legislation.

4. Bidders are allowed to view the items prior to bidding as indicated below: -

Date	Place	Time
20 th October, 2022	Macra Headquarters Blantyre	10 AM

5. Interested eligible bidders may obtain further information from Malawi Communications Regulatory Authority (MACRA) offices at the address given below at 8(a) from 08:00hrs to 16:00hrs local time from Monday to Friday except on public holidays. Bidders are advised to quote for one lot only.
5. Method of payment is strictly cash or bank certified cheque. A receipt of payment shall be used for collection of items. Payment and collection period for successful bidders shall be within a period of 30 days from the date of offer. Collection shall be upon full payment of the offered price.
6. Sealed bids must be submitted to the address at 7(iii) below at or before **10:00 hours** on **Monday 14th November 2022**. Late bids shall be rejected and returned to the bidder unopened.
7. Submission and opening of bidding documents:

- i) Submission of Tender Documents

THE CHAIRPERSON

Internal Procurement Committee (IPDC)

Malawi Communications Regulatory Authority (MACRA)

MACRA House

9 Salmin Armour Road

Ginnery Corner

P/Bag 261

Blantyre

312225

- ii) Opening of Tender Documents

THE CHAIRPERSON

Malawi Communications Regulatory Authority (MACRA)
MACRA House
Boardroom Hall
9 Salmin Armour Road
Ginnery Corner
P/Bag 261
Blantyre
312225

8. It is the responsibility of each bidder to ensure that the bids submitted are in accordance with the '**Instructions to Bidders**' contained in the tender documents, as noncompliance to the instructions will lead to disqualification and rejection of the tender.
9. Bids shall be valid for a period of **90 days** after tender opening. This procurement subject is fully funded by **MACRA** and does not attract any payment or part thereof in any foreign currency.
10. Opening of Bids shall commence at **10:00 hours on Monday 14th November 2022** in MACRA's corporate boardroom, where interested bidders, their representatives and the general public are welcome to attend.
11. Award of contract will be per lot and successful bidder will be communicated formally.
12. **MACRA** is not in any way bound to accept the lowest or any bid but reserves the right to exercise choice of lowest evaluated, substantially responsive bid and can cancel the procurement proceedings at any stage.