



**INVITATION TO APPLY (ITA) FOR CAMPUS RADIO PROJECT
PARTNERSHIPS (CRPP)**

ISSUE DATE: 7th SEPTEMBER 2023

APPLICATION REF #: MACRA/BROAD/CRBL/2023/10/02

1. The Malawi Communications Regulatory Authority (MACRA) is inviting written applications from partners willing to run Campus Radios in the main cities of Blantyre Lilongwe, Mzuzu, and Zomba.
2. Applications must be from Public and Private Universities accredited by the National Council for Higher Education (NCHE) and should show capacity to run a campus radio.
3. The applicant shall run a low-range and low-power campus radio and shall help in generating and promoting local content.
4. A complete set of Invitation to Apply (ITA) Documents that have been prepared in English language may be obtained by interested service providers 5(i) upon payment of a non-refundable fee of **\$100.00** or its equivalent in Malawi Kwacha. The method of payment shall be through a Bank Deposit using the details below. The documents may be obtained in person by the prospective bidders.

(USD Account)

Account Name: MACRA

Bank: Standard Bank

Account Number: 9100001695999

Branch: CBC

Swift Code: SBICMWMX

Branch Code: 1025

(MK Account)

Account Name: MACRA

Bank: National Bank

Account Number: 900494

Branch: Chichiri National Bank

Swift Code: NBMAMWMWXXX

Branch Code: 003

Proof of payment should be provided in person or be sent through the following email procurement@macra.mw The complete bidding documents may be obtained in person or through email upon confirmation of proof of payment.

5. Sealed Applications be submitted to the address at 6(ii) below at or before **10:00 hours** on **31st October 2023** Late Applications shall be rejected and returned to the applicant unopened.

6. The address for inspection, purchase, submission and opening of Application documents:

i) Inspection and Purchase of Application Documents

Malawi Communications Regulatory Authority (MACRA)

Area 13

Green Heritage House

P.O. Box 30214

Capital City

LILONGWE 3

Attention: Head of Procurement & Supply Chain

E-mail: procurement@macra.mw

ii) Submission of Applications

THE DIRECTOR GENERAL

Malawi Communications Regulatory Authority (MACRA)

Area 13

Green Heritage House

P.O. Box 30214

Capital City

LILONGWE 3

iii) Opening of Applications

Malawi Communications Regulatory Authority (MACRA)

Area 13

Green Heritage House

P.O. Box 30214

Capital City

LILONGWE 3

7. It is the responsibility of each Applicant to ensure that the Applications submitted are in accordance with the **'Requirements'** contained in the Invitation to Apply (ITA) documents, as non-compliance to the instructions will lead to disqualification and rejection of the Application.
8. Opening of Applications shall commence at **10:00 hours on 31st October 2023** in MACRA's corporate boardroom, where interested bidders, their representatives and the general public are welcome to attend.

9. **MACRA** is not in any way bound to accept any Application but reserves the right to exercise choice of the most substantially responsive Application and where necessary can cancel the proceedings at any stage.